

To Successful Applicants

(For Enrollment in
Graduate School)



**Osaka Metropolitan
University**

Enrollment Procedure Guidelines

Osaka Metropolitan
University
AY2025

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Congratulations on Passing the Examination

*** To those who have completed the enrollment procedure by January 2025**

You no longer need to complete the procedure explained in “1. Enrollment Procedure and Acceptance Date and Time/Period” and “2. Documents to Be Submitted.” Please skip to “3. Enrollment Fee.”
If you have not yet submitted a certificate of enrollment qualification, please check “Enrollment Procedure” under “2. Documents to Be Submitted” and submit the relevant certificate.

AY2025 Enrollment Procedure

After receiving a Letter of Acceptance, please read these “Enrollment Procedure Guidelines” carefully and complete the procedure as follows:

1. Enrollment Procedure and Acceptance Date and Time/Period

Please prepare all the necessary documents and **be sure to submit them by the stated acceptance date and time or within the stated acceptance period.** Note that your documents may not be accepted if they are incomplete.

The enrollment procedure is not complete just with payment of the enrollment fee. The procedure is complete when the necessary documents have been submitted and accepted after the enrollment fee is paid. If you fail to complete the enrollment procedure by the stated date and time or within the stated period, you will be treated as having declined your enrollment.

■ Acceptance Date and Time/Period, etc.

Graduate Schools	Acceptance Periods	Document Submission / Procedure
Graduate School of Sustainable System Sciences Graduate School of Agriculture Graduate School of Veterinary Science	March 3 (Mon.) – NLT March 14 (Fri.) (Even if the documents arrive after March 14, they will be accepted if postmarked no later than March 12. However, this is applicable only to cases where the envelope is postmarked by a post office in Japan and sent by simple registered express mail.)	By Post Attach the Address Label to a commercially available envelope (24 cm x 33.2 cm) and check the documents to be submitted against the checklist for enrollment procedure documents, before sending the envelope by simple registered mail. Ensure that the envelope arrives within the designated period. (Please send the enrollment procedure documents so that they will arrive as soon as possible within the acceptance period.) However, you can also submit your enrollment procedure documents directly to the Admissions Office on the 3rd floor of Bldg. A3 on the Nakamozu Campus between 10:00 and 17:00 from Monday to Friday (except March 7 [Fri.] and 12 [Wed.]) during the acceptance period shown on the left. Even if you submit the documents directly, place the documents in an envelope and seal the envelope before submitting.
Graduate School of Informatics Graduate School of Engineering	March 10 (Mon.) – NLT March 14 (Fri.) (Even if the documents arrive after March 14, they will be accepted if postmarked no later than March 12. However, this is applicable only to cases where the envelope is postmarked by a post office in Japan and sent by simple registered express mail.)	Submit documents to: 1-1 Gakuen-cho, Naka-ku, Sakai Osaka 599-8531 Admissions Office, Osaka Metropolitan University (3rd floor of Bldg. A3, Nakamozu Campus)

Graduate Schools	Acceptance Periods	Document Submission / Procedure
Graduate School of Nursing	Due NLT March 10 (Mon.) (Even if the documents arrive after March 10, they will be accepted if postmarked no later than March 8. However, this is applicable only to cases where the envelope is postmarked by a post office in Japan and sent by simple registered express mail.)	By Post Use a commercially available envelope (24 cm x 33.2 cm) for sending your enrollment procedure documents. Send it to the Administration Office of Graduate School of Nursing, Abeno Campus, by simple registered express mail, and ensure that it arrives within the acceptance period.

Graduate Schools	Acceptance Dates For acceptance hours, see the note	Document Submission / Procedure Sites
Graduate School of Literature and Human Sciences	March 13 (Thu.) 10:00–12:00	Meeting Room 2, 1st floor, Student Support Center, Sugimoto Campus
Graduate School of Law	March 13 (Thu.) 10:00–15:00 (except 12:00 to 13:00)	Auditorium, 1st floor of Bldg. No.1, Sugimoto Campus
Graduate School of Economics		
Graduate School of Business		
Graduate School of Science		
Graduate School of Human Life and Ecology		
Graduate School of Medicine	March 14 (Fri.) 10:00–15:00 (except 12:00 to 12:45)	Administration Office, Educational Affairs Division, School of Medicine, Graduate School of Medicine, Abeno Campus

2. Documents to Be Submitted

Enrollment Procedure	Admission Confirmation Form (Form 1)	Please fill out the form, using the attached sample as a reference.
	<Master's Program> Certificate of Graduation from your university or another certificate of enrollment qualification	<ul style="list-style-type: none"> If you have graduated from university, submit a Certificate of Graduation. If you have taken the examination with a certificate of application qualification, submit the relevant Certificate of Completion. (Not required if already submitted at the time of application.) If you have taken the examination as a student expected to graduate from your university or complete your program but cannot submit the relevant certificate together with the other enrollment procedure documents, be sure to submit the certificate by Monday, March 31, 2025. (You can send it by post.) If you do not submit the certificate, your enrollment permission will be revoked. If you are continuing on from Osaka Metropolitan University, Osaka Prefecture University, or Osaka City University, you do not need to submit the certificate.
	<Doctoral Program> Certificate of Completion of your Master's Program or another certificate of enrollment qualification	<ul style="list-style-type: none"> Submit a Certificate of Completion of your Master's Program. If you have taken the examination with a certificate of application qualification, submit the relevant Certificate of Completion. (Not required if already submitted at the time of application.) If you have taken the examination as a student expected to earn a master's degree or complete your Master's Program but cannot submit the relevant certificate together with the other enrollment procedure documents, be sure to submit the certificate by Monday, March 31, 2025. (You can send it by post.) If you do not submit the certificate, your enrollment permission will be revoked. If you are continuing on from a graduate school of Osaka Metropolitan University, Osaka Prefecture University, or Osaka City University, you do not need to submit the certificate.
	<Doctoral Program That Is Not Divided into Two Study Periods>	Please submit the necessary documents in accordance with the descriptions above ("Master's Program" or "Doctoral Program").
Enrollment Fee (Continued on the next page)	Receipt for Transfer Payment and Charge	Enclose or show the Receipt for Transfer Payment and Charge for your enrollment fee. If you do not make a transfer at a counter of the head office or a branch of the Sumitomo Mitsui Banking Corporation, a receipt seal might not be stamped on your Receipt for Transfer Payment and Charge. In that case, enclose or show a substitute paper-printed certificate [e.g. the relevant receipt, remittance certificate]. The submitted receipt or substitute certificate will be returned after confirmation. Once the enrollment procedure is complete, your enrollment fee cannot be refunded under any circumstances. (In the case of the Graduate School of Sustainable System Sciences, the Graduate School of Informatics, the Graduate School of Engineering, the Graduate School of Agriculture, the Graduate School of Veterinary Science, and the Graduate School of Nursing, the submitted receipt or substitute certificate will be returned in the return envelope, which is specified in the following section, by acceptance-recorded mail after confirmation.)
	Return envelope (For returning the Receipt for Transfer Payment and Charge and Other Documents) [Only for the Graduate School of Sustainable System Sciences, the Graduate School of Informatics, the Graduate School of Engineering, the Graduate School of Agriculture, the Graduate School of Veterinary Science, and the Graduate School of Nursing]	<p>Please submit a commercially available envelope (12 cm x 23.5 cm) after writing your postal code, address, and name (together with a title, such as Mr. or Ms.) and affixing stamps worth 320 yen (for the acceptance-recorded mail service) on the envelope.</p> <p><Note> This envelope is required even if you submit the enrollment procedure documents directly to the Admissions Office. This envelope is required even if you are continuing on from a graduate school of Osaka Metropolitan University, Osaka Prefecture University, or Osaka City University with your enrollment fee being exempted.</p>
		<ul style="list-style-type: none"> If you are going to enroll in a Doctoral Program of Osaka Metropolitan University from a Master's Program or a Professional Degree Program of Osaka Metropolitan University, Osaka Prefecture University, or Osaka City University, the enrollment fee will be exempted. Pay the enrollment fee via bank transfer by your enrollment procedure date. You need to bear the transfer charge. If you make a transfer using the enclosed transfer form at a counter of the head office or a branch of the Sumitomo Mitsui Banking Corporation, there will be no transfer charge. You need to present your identification when making a transfer at a bank counter. If someone other than the relevant successful applicant makes a transfer, the person will be asked about the purpose of the transfer. The university will not extend the payment deadline of the enrollment fee.
		<ul style="list-style-type: none"> Those who are planning to enroll in a Master's Program or a Professional Degree Program must pay the enrollment fee before completing the enrollment procedure, even if they plan to apply for the Tuition Support Program of Osaka Metropolitan University and Other Institutes. After enrollment, those who are eligible for support under this program will receive a refund of their enrollment fee according to the exemption rate. * International students are not eligible for this program. <div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Osaka Prefecture's Website: Tuition Support Program of Osaka Metropolitan University, College of Technology of Osaka Metropolitan University and Other Institutes https://www.pref.osaka.lg.jp/fukatsu/musyo/index.html</p> </div>

Enrollment Fee (Continued from the previous page)	Osaka Prefectural Citizens and Their Children 282,000 yen	Enrollment Fee Payment Category Certification Request	This certification applies if the applicant or one of the applicant's parents on the same family register as the applicant has had a certificate of residence in Osaka Prefecture since before April 1, 2024.	
		Certificate	If you are classified as a resident or the child of a resident of Osaka Prefecture, obtain a certificate of residence or other necessary document from your municipality office in accordance with the enclosed document, "To Those Who Will Apply for Certification as Citizens of Osaka Prefecture or Their Children in the Enrollment Fee Payment Category." * There is no need to provide your My Number. * If your certificate of residence includes information about all members of your household, please submit the entire set, not just your individual page. The certificate is regarded as valid if it is obtained within a month of your enrollment procedure date/period. The terms of validity for the certificate are as follows:	
			Graduate Schools	Certificate Validity Periods
			Graduate School of Nursing	Issued between January 18 and March 10, 2025
		Graduate School of Sustainable System Sciences Graduate School of Agriculture Graduate School of Veterinary Science	Issued between February 3 and March 14, 2025	
		Graduate School of Informatics Graduate School of Engineering	Issued between February 10 and March 14, 2025	
		Graduate School of Literature and Human Sciences Graduate School of Law Graduate School of Economics Graduate School of Business Graduate School of Science Graduate School of Human Life and Ecology	Issued between February 13 and March 13, 2025	
		Graduate School of Medicine	Issued between February 14 and March 14, 2025	
	Others 382,000 yen	This amount is applicable to those other than "Osaka Prefectural Citizens and Their Children." No certificate is required.		
Student Registration, etc.	Successful Applicant Registration Form (Designated Form)	Please fill out the form, using the attached sample as a reference. * If you have already submitted the form, you do not need to resubmit.		
	Photo Card (Designated Form)	Please fill out the form, using the attached sample as a reference. * If you have already submitted the form, you do not need to resubmit.		
	Written Oath (Designated Form)	Please fill out the form, using the attached sample as a reference. * If you have already submitted the form, you do not need to resubmit.		
	Consent to Provide Personal Information to Third Parties (Designated Form)	Carefully read "3. Provision of Information to Third Parties" in the attached "Handling of Personal Information" before filling out the form using the attached sample as a reference. * If you have already submitted the form, you do not need to resubmit.		
	Checklist for Sending Enrollment Procedure Documents [Not required for the Graduate School of Medicine]	Please check (✓) the check box for each document to be submitted and submit the checklist together with the other enrollment procedure documents.		

- If you have any questions regarding the documents to be submitted, please refer to "Inquiries" at the end of the guidelines and contact the relevant counter.

<Notes>

- If you wish to decline to enroll after completing the enrollment procedure, contact the Enrollment Declination Counter by phone in advance and submit a Notice of Enrollment Declination by 12:00 on Monday, March 31, 2025. (For the contact information, see "Inquiries" at the end of the guidelines.)
- Please note that the personal information that you submitted at the time of application may be used for your student registration or other similar purposes.

3. Enrollment Fee

Category	Osaka Prefectural Citizens and Their Children (Inside Osaka Prefecture)	Others (Outside Osaka Prefecture)
Enrollment Fee	282,000 yen	382,000 yen

Please see “Enrollment Fee” under “2. Documents to Be Submitted.”

* Tuition fees are to be paid after enrollment.

For details, please visit the university’s website for new students, “New Student Navi.”

Inquiries: Tuition Counter, whose contact information is on the list of “Inquiries” at the end of the guidelines

4. After Completion of Enrollment Procedure

Detailed information for new students is available on the university’s website for new students, “New Student Navi.” Be sure to check the website through the URL below. If you have any questions, please refer to “Inquiries” at the end of the guidelines and contact the relevant counter.

New Student Navi ▶ ▶ ▶ <https://omu.info/freshnavi>



5. Osaka Metropolitan University Education Supporters Association

Osaka Metropolitan University Education Supporters Association

<Membership Information>

The purpose of this association is to contribute to the improvement of students' academic lives and the development of the university. With students' parents as members, we provide support for job hunting, assistance with travel expenses, partial subsidies for TOEIC and other exam fees, extracurricular activities support, and support for improvement of the educational and research environment.

<Membership Procedure>

Please detach the transfer request form at the bottom of the enclosed membership application form and transfer the membership fee according to the table below by your enrollment procedure date. (If you transfer the fee via online banking, please enter the examinee's number and name in the name field.)

After transferring the membership fee, scan the QR code on the membership application form, enter the necessary information in the form, and send it. If you cannot apply through the QR code, fill out the membership application form, enclose the form in the envelope for sending your enrollment procedure documents, and send the envelope by post, if the enrollment procedure by post is designated by your graduate school. If the procedure by post is not designated, submit the complete membership application form at the time of completing your enrollment procedure at the designated site.

Keep the Bank Transfer Receipt and Membership Certificate for yourself.

- * Once you have completed the membership procedure and are recognized as a student of Osaka Metropolitan University, the membership fee cannot be refunded.

<Membership Fee>

Membership Fee

There is only one payment from the time you enroll to when you graduate or complete your studies.

Undergraduate students (other than those listed below)	40,000 yen
Undergraduate students (School of Medicine [Department of Medical Science] and School of Veterinary Science)	50,000 yen
Second year transfer students	30,000 yen
Third year transfer students	20,000 yen
Graduate students (Master's Program)	10,000 yen
Graduate School of Medicine (Master's Program)	10,000 yen
Law School	10,000 yen
Graduate students (Doctoral Program) (other than those listed below)	20,000 yen
Graduate School of Medicine (Doctoral Program) / Graduate School of Veterinary Science (Doctoral Program)	30,000 yen

Payment Method

Payment can be made by bank transfer (with a transfer form enclosed), at a bank ATM, or via internet banking.

The Education Supporters Association Provides Full Support for Students' Academic Lives.

Extracurricular activities support

The Education Supporters Association provides a variety of support programs to promote students' learning, develop their social and human skills, and deepen the relationship between the university and their parents.

Job hunting support



Subsidies for student events such as the school festival
Support for club and circle activities
Support for career development and job hunting
Support for health promotion programs



Student welfare support

Language and international exchange support

Support for improvement of the educational environment

Parent/Guardian meeting for new students



Career information session for parents



Examination fee subsidy
Public TOEIC test: 4,000 yen
TOEFL / IELTS test: 7,000 yen

Award programs

Student travel support
Travel expense subsidies for domestic and international research presentations

Overseas study insurance premium support
Support for international students

Support for parent member interaction

For details of each support program, please visit the Osaka Metropolitan University Education Supporters Association website.

Osaka Metropolitan University Education Supporters Association

2nd floor, Tanaka Memorial Hall, Sugimoto Campus TEL: 06-6605-3420

E-mail: jimukyoku@omu-esa.org

URL: <https://www.omu-esa.org>

Osaka Metropolitan University
Education Supporters Association



6. Osaka Metropolitan University Alumni Association

<Osaka Metropolitan University Alumni Association (university-wide alumni association)>

With the membership comprising alumni, currently enrolled students, faculty and staff, university corporation executives, etc., this association is engaged in projects striving to support the university by promoting not only friendship and interaction among the members but also cooperation and communication between the university and the members. The membership fee (lifetime membership fee) is 10,000 yen, which is expected to be paid at the time of enrollment in the association.

<Unit-based Alumni Association>

A Unit-based Alumni Association is an organization founded according to a graduate school, major, field, faculty or school. The membership fees for the Unit-based Alumni Associations are as follows. In some Unit-based Alumni Associations, the membership fee needs to be paid after your enrollment in the university. The membership fee is not necessary if you completed the enrollment procedure at the time of your enrollment in your Master's or Doctoral Program.

How to join (how to pay the membership fee) * **For details, please see the Osaka Metropolitan University Alumni Association Membership Information.**

Please transfer the membership fee using the transfer request form included in the Osaka Metropolitan University Alumni Association Membership Information by your enrollment procedure date. Moreover, scan the QR code for membership application and enter the necessary information to apply. (If you are unable to apply via the QR code, please submit a paper application form.)

QR code for application ↓



Once you have completed the membership procedure and are recognized as a student of Osaka Metropolitan University, the membership fee cannot be refunded.

Graduate Schools	Majors	Fields	Membership Fee for the Osaka Metropolitan University Alumni Association	Membership Fees for the Unit-based Alumni Associations	Total Fee	
Graduate School of Sustainable System Sciences	Sustainable System Sciences	Social Welfare	10,000 yen	10,000 yen	20,000 yen	
		Others		—	10,000 yen	
Graduate School of Literature and Human Sciences	All majors	20,000 yen		30,000 yen		
Graduate School of Law	All majors					
Graduate School of Economics	Economics					
Graduate School of Business	Global Business					
Graduate School of Urban Management	Urban Management					
Graduate School of Informatics	All majors					
Graduate School of Science	All majors			—	10,000 yen	
Graduate School of Engineering	Aerospace and Marine-System Engineering			Aerospace Engineering	10,000 yen	20,000 yen
				Marine System Engineering	—	10,000 yen
	Mechanical Engineering			20,000 yen	30,000 yen	
	Urban Engineering			—	10,000 yen	
	Physics and Electronics			20,000 yen	30,000 yen	
	Electrical and Electronic Systems					
	Science and Engineering for Materials, Chemistry and Biology			Applied Chemistry	—	10,000 yen
				Chemical Engineering	—	10,000 yen
				Material Engineering	10,000 yen	20,000 yen
				Chemical Bioengineering	30,000 yen	40,000 yen
	Quantum and Radiation Engineering			—	10,000 yen	
	Graduate School of Agriculture	All majors		—	10,000 yen	
Graduate School of Veterinary Science	Veterinary Science	5,000 yen		15,000 yen		
Graduate School of Medicine	All majors	—		10,000 yen		
Graduate School of Rehabilitation Science	Rehabilitation Science	—		10,000 yen		
Graduate School of Nursing	Nursing	10,000 yen		20,000 yen		
Graduate School of Human Life and Ecology	Human Life and Ecology	20,000 yen		30,000 yen		

Osaka Metropolitan University Alumni Association

A university network that can be used for job hunting and even after entering the workforce!

The Osaka Metropolitan University Alumni Association is a university-wide alumni association whose members include all current students, graduates, faculty, and staff members.



Interaction with alumni

The Alumni Association actively supports activities that are useful for finding a job, such as social gatherings with alumni who are active in society.



Support for current students

We provide support for events organized by students and seminars in which students participate. We also cooperate with university-sponsored contests and other events.



Interaction between members

We promote interaction between members through events such as study sessions with invited lecturers and social gatherings.

Website: <https://www.omu-alumni.com>

- <Morinomiya Office> 1-6-85 Morinomiya, Joto-ku, Osaka
- For inquiries, please contact us at the address below.
E-mail: omua-info@omu-alumni.com
TEL: 06-6605-2544 or 072-254-8143 (Mon./Wed./Fri.)

Osaka Metropolitan University Co-op

Congratulations on your admission and progression to higher education.

Osaka Metropolitan University Co-op ("OMU Co-op") is involved in welfare programs for university students, faculty, and staff, including running cafeterias and shops, selling books (textbooks, etc.), and providing various services such as driving school reception, study abroad arrangements, housing referrals, and CO-OP Student Comprehensive Mutual Insurance membership. * The investment will be refunded when you leave the Co-op due to the completion of your studies or other reasons.

- (1) [Students who have transferred from other universities or progressed internally and have never joined the Co-op]

★ **First, please join the OMU Co-op!**

★ To use the Co-op shops, please join the OMU Co-op.

You need to join the University Co-op for each university. Even if you were a member of the Co-op at your previous university, you will need to join the Co-op at this university. If you were enrolled in the CO-OP Student Comprehensive Mutual Insurance or Personal Student Liability Insurance (Gakubai)(19H[K]) programs at another university while you were an undergraduate student, you can transfer your insurance coverage. In this case, however, you **must join the OMU Co-op.**

After joining the Metropolitan University Co-op, you can use the Co-op cafeterias at **member prices**. Moreover, members can also use **University Co-op E-money**, which offers great reward points!

★ Please consider joining the CO-OP Student Comprehensive Mutual Insurance and Personal Student Liability Insurance (Gakubai) (19H[K]) programs.

If you were not enrolled in these programs during your undergraduate years, please consider joining now. After completing your studies, you will be able to join the working adult course.

★ We recommend the Meal System to support your diet!

Members can purchase a cafeteria pass, "Meal System," which can be used with the app or your student ID. Even if you don't have any money in your wallet, you can still eat at Co-op cafeterias on any campus until you reach your daily spending limit. You can also purchase rice balls, boxed lunches, and other items at Co-op shops! We will help you lead a healthy campus life with regular and nutritionally balanced meals!



Scan this code to join the Co-op (Mutual Insurance/Meal System).

- (2) [OMU Co-op members who have progressed to higher education from Osaka City University, Osaka Prefecture University, or Osaka Metropolitan University] Please change your affiliation and status by completing the necessary procedure through the Affiliation Change Procedure on the Form for Changing Registered Information on the Co-op website. (If you have already completed the procedure on the investment refund site, no further action is required.)

You can also use the Meal System (a cafeteria pass). Please apply via the application site for current students. (Please note that this is different from the site for new students.)



Form for Changing Registered Information



Meal System for current students

◆ Inquiries and requests for materials: Osaka Metropolitan University Co-op member@omucoop.jp

TEL: 06-6605-3011 (Sugimoto Campus) / 072-259-4466 (Nakamozu Campus)

Inquiries

[Campus Addresses]

Sugimoto Campus: 3-3-138 Sugimoto, Sumiyoshi-ku, Osaka-shi 558-8585

Nakamozu Campus: 1-1 Gakuen-cho, Naka-ku, Sakai, Osaka 599-8531

Abeno Campus (Graduate School of Medicine): 1-4-3 Asahimachi, Abeno-ku, Osaka 545-8585

(Graduate School of Nursing): 1-5-17 Asahimachi, Abeno-ku, Osaka 545-0051

Habikino Campus: 3-7-30 Habikino, Habikino-City, Osaka 583-8555

Rinku Campus: 1-58 Rinku-Oraikita, Izumisano, Osaka 598-8531

Graduate Schools	Documents to Be Submitted				Curriculum Orientation Already-Earned Credits
	Enrollment Procedure	Student Registration, etc. Enrollment Declaration	Enrollment Fee	B [Graduate School of Nursing only] Student Insurance “Will”	
Sustainable System Sciences	Admissions Office, Nakamozu TEL: 072-254-8319 E-mail: gr-nyu-sss@omu.ac.jp	Student Registration, Academic Affairs Division, Nakamozu TEL: 072-252-6369 E-mail: gr-kyik-gakuseki@omu.ac.jp	Tuition Fees, Student Affairs Division, Sugimoto TEL: 06-6605-2054 E-mail: gr-gks-gakuhi@omu.ac.jp	(No documents to submit)	Graduate School of Sustainable System Sciences, Academic Affairs Division, Nakamozu TEL: 072-254-8353 E-mail: gr-kyik-sss-gs@omu.ac.jp
Literature and Human Sciences	Graduate School of Literature and Human Sciences, Academic Affairs Division, Sugimoto TEL: 06-6605-2351 / 2353 E-mail: gr-kyik-lit@omu.ac.jp	Student Registration, Academic Affairs Division, Sugimoto TEL: 06-6605-2060 E-mail: gr-kyik-s-gakuseki@omu.ac.jp			Graduate School of Literature and Human Sciences, Academic Affairs Division, Sugimoto TEL: 06-6605-2351 / 2353 E-mail: gr-kyik-lit@omu.ac.jp
Law	Admissions Office, Sugimoto TEL: 06-6605-2141 E-mail: gr-nyu-gss@omu.ac.jp				Graduate School of Law, Academic Affairs Division, Sugimoto TEL: 06-6605-2303 E-mail: gr-kyik-law@omu.ac.jp
Economics					Graduate School of Economics, Academic Affairs Division, Sugimoto TEL: 06-6605-2251 E-mail: gr-kyik-econ@omu.ac.jp
Business					Graduate School of Business, Academic Affairs Division, Sugimoto TEL: 06-6605-2201 E-mail: gr-kyik-bus@omu.ac.jp
Informatics	Admissions Office, Nakamozu TEL: 072-254-8319 E-mail: gr-nyu-informatics@omu.ac.jp	Student Registration, Academic Affairs Division, Nakamozu TEL: 072-252-6369 E-mail: gr-kyik-gakuseki@omu.ac.jp			Graduate School of Informatics, Academic Affairs Division, Nakamozu TEL: 072-254-9552 Graduate School of Informatics, Academic Affairs Division, Sugimoto TEL: 06-6605-2651 Common to both Campuses E-mail: gr-kyik-i@omu.ac.jp
Science	Admissions Office, Sugimoto TEL: 06-6605-2141 E-mail: gr-nyu-gss@omu.ac.jp	Student Registration, Academic Affairs Division, Sugimoto TEL: 06-6605-2060 E-mail: gr-kyik-s-gakuseki@omu.ac.jp			Graduate School of Science, Academic Affairs Division, Sugimoto TEL: 06-6605-2504 Graduate School of Science, Academic Affairs Division, Nakamozu TEL: 072-254-8396 Common to both Campuses E-mail: kyik-sci@ml.omu.ac.jp
Engineering	Admissions Office, Nakamozu TEL: 072-254-8319 E-mail: gr-nyu-ad-eng@omu.ac.jp	Student Registration, Academic Affairs Division, Nakamozu TEL: 072-252-6369 E-mail: gr-kyik-gakuseki@omu.ac.jp			Graduate School of Engineering, Academic Affairs Division, Nakamozu TEL: 072-254-7511 E-mail: gr-kyik-eng-naka@omu.ac.jp Graduate School of Engineering, Academic Affairs Division, Sugimoto TEL: 06-6605-2651 E-mail: eng-s-kyoumu@ml.omu.ac.jp

(If you make an inquiry, please provide your graduate school, major, and name.)

Graduate Schools	Documents to Be Submitted				Curriculum Orientation Already-Earned Credits
	Enrollment Procedure	Student Registration, etc. Enrollment Declaration	Enrollment Fee	B [Graduate School of Nursing only] Student Insurance "Will"	
Agriculture	Admissions Office, Nakamozu TEL: 072-254-8319 E-mail: gr-nyu-agriculture@omu.ac.jp	Student Registration, Academic Affairs Division, Nakamozu TEL: 072-252-6369 E-mail: gr-kyik-gakuseki@omu.ac.jp	Tuition Fees, Student Affairs Division, Sugimoto TEL: 06-6605-2054 E-mail: gr-gks-gakuhi@omu.ac.jp	(No documents to submit)	Graduate School of Agriculture, Academic Affairs Division, Nakamozu TEL: 072-254-9401 E-mail: gr-kyik-agri@omu.ac.jp
Veterinary Science	Admissions Office, Nakamozu TEL: 072-254-8319 E-mail: gr-nyu-veterinaryscience@omu.ac.jp				Student / Academic Affairs Section, Rinku Campus Office TEL: 072-463-5091 E-mail: gr-kyik-vet@omu.ac.jp
Medicine	Graduate School of Medicine, Educational Affairs Division, Abeno TEL: 06-6645-3611 E-mail: gr-a-gakumu-med@omu.ac.jp	Student Registration, Academic Affairs Division, Sugimoto TEL: 06-6605-2060 E-mail: gr-kyik-s-gakuseki@omu.ac.jp			Graduate School of Medicine, Educational Affairs Division, Abeno TEL: 06-6645-3611 E-mail: gr-a-gakumu-med@omu.ac.jp
Rehabilitation Science	Admissions, Habikino TEL: 072-950-2117 E-mail: gr-hab-admission@omu.ac.jp	Student Registration, Academic Affairs Division, Nakamozu TEL: 072-252-6369 E-mail: gr-kyik-gakuseki@omu.ac.jp			Academic Affairs, Graduate School of Rehabilitation Science, Habikino TEL: 072-950-2118 E-mail: gr-hab-kyoumu@omu.ac.jp
Nursing	Graduate School of Nursing, Educational Affairs Division, Abeno TEL: 06-6645-3511 E-mail: gr-a-gakumu-nurs@omu.ac.jp	Student Registration, Academic Affairs Division, Sugimoto TEL: 06-6605-2060 E-mail: gr-kyik-s-gakuseki@omu.ac.jp		Graduate School of Nursing, Educational Affairs Division, Abeno TEL: 06-6645-3511 E-mail: gr-a-gakumu-nurs@omu.ac.jp	Graduate School of Nursing, Educational Affairs Division, Abeno TEL: 06-6645-3511 E-mail: gr-nurs-office@omu.ac.jp
Human Life and Ecology	Admissions Office, Sugimoto TEL: 06-6605-2141 E-mail: gr-nyu-gss@omu.ac.jp			(No documents to submit)	Graduate School of Human Life and Ecology, Academic Affairs Division, Sugimoto TEL: 06-6605-2803 E-mail: gr-kyik-life@omu.ac.jp

After Completion of Enrollment Procedure:

Main contact points for inquiries regarding various information posted on the university's website for new students, "New Student Nav" ↓

Support for International Students:

(Note 1: Sugimoto Campus) Support for International Students, Student Affairs Division TEL: 06-6605-3608
(Note 2: Nakamozu Campus) Support for International Students, Student Affairs Division TEL: 072-254-6243
E-mail: gr-gks-intlstu@omu.ac.jp

Student Insurance Premiums: * Please contact us by e-mail. We do not respond to inquiries by phone.

A [Other than the Graduate School of Nursing] Student Insurance (*Gakkensai* and *Futaibaiseiki*): *Gakkensai*, Student Affairs Division E-mail: gr-gks-hoken@omu.ac.jp

© Voluntary Insurance "*Futaigakuso*": Tokio Marine & Nichido Partners Kansai Co., Ltd. TEL: 0120-505-421

B [Graduate School of Nursing] Comprehensive Compensation Program "Will": (Nursing) Office, Educational Affairs Division
E-mail: gr-a-gakumu-nurs@omu.ac.jp

Tuition Fees:

(For both Sugimoto Campus and Nakamozu Campus) Tuition Fees, Student Affairs Division

TEL: 06-6605-2054 E-mail: gr-gks-gakuhi@omu.ac.jp

Financial Support Programs (for Japanese):

(For both Sugimoto Campus and Nakamozu Campus) Financial Support Programs, Student Affairs Division TEL: 06-6605-2102

E-mail: gr-gks-shogakukin@omu.ac.jp

Bicycle Registration:

(For both Sugimoto Campus and Nakamozu Campus) Bicycle Registration, Student Affairs Division TEL: 072-254-8390

E-mail: gr-gks-kagai-nk@omu.ac.jp

Accessibility Center (Support for Students with Disabilities, etc.):

(Note 1: Sugimoto Campus) TEL: 06-6605-3650

(Note 2: Nakamozu Campus) TEL: 072-254-9867

E-mail: gr-gks-ac@omu.ac.jp

Osaka Metropolitan University Education Supporters Association:

TEL: 06-6605-3420

Osaka Metropolitan University Alumni Association:

TEL: 06-6605-2544 or 072-254-8143 (Mon./Wed./Fri.) E-mail: omua-info@omu-alumni.com

Osaka Metropolitan University Co-op:

(Note 1: Sugimoto Campus) TEL: 06-6605-3011; (Note 2: Nakamozu Campus) TEL: 072-259-4466

Note 1: Students whose laboratory is on the Sugimoto or Abeno Campus

Note 2: Students whose laboratory is on the Nakamozu Campus, Habikino Campus (Sugimoto Campus when students of the Graduate School of Rehabilitation Science contact the Accessibility Center), or Rinku Campus

(If you make an inquiry, please provide your graduate school, major, and name.)