

## Application Procedure for Thesis/Dissertation Review

Apply to have your thesis reviewed according to the Guidelines for Thesis/Dissertation Review (in Japanese) and the following instructions.

The Guidelines for Thesis/Dissertation Review and associated forms can be downloaded from the website of the Graduate School of Veterinary Sciences.

\*Doctoral Degree:

<https://www.omu.ac.jp/vet/graduate/>

### Doctoral dissertation

Please obtain your academic advisor's approval before applying for a dissertation review.

[ Application procedure ]

#### ➤ Application form

(i) Degree application form (Form No.1)	1 copy
(ii) Dissertation (book form)	2 copies
(iii) Electronic file of the dissertation	1 copy
(iv) Dissertation abstract	Check with the office
(v) List of papers (Form No.2)	1 copy
(vi) Curriculum vitae (Form No.3)	1 copy
(vii) Report on the applicant (Form No.4)	1 copy
(viii) Letter of consent (Form No.5)	1 copy
(ix) Agreement and Registration of Doctoral Dissertation in OMU Repository	1 copy

➤ Submit the documents to  
Education Affairs Division, Graduate School of Veterinary Sciences section, or the  
Instruction Section of the Rinku Campus Administrative Office

#### ➤ Submission deadline

For completion in March:	January 10 (If the submission deadline falls on a Saturday or Sunday, the application must be submitted by the Friday prior to the deadline date)
For completion in September:	July 10 (If the submission deadline falls on a Saturday or Sunday, the application must be submitted by the Friday prior to the deadline date)
Otherwise:	Anytime

➤ Review flow chart

For completion in March: January 10 For completion in September: July 10	Submitting an application
Late January Late July	Meeting of the Graduate School of Veterinary Sciences (to assign review committee members)
Early February Late July-Early August	Thesis defense and final exam The final exam, based on the dissertation and related subjects, is either oral or written.
Immediately after thesis defense	Review meeting A meeting of the review committee members and professors of the division to which the applicant belongs is held immediately after the thesis defense to discuss whether to pass or fail the applicant.
Mid-February Late August	The Graduate School council meeting of the Graduate School of Veterinary Sciences Determines whether or not to award the academic degree to the applicant.
Late March Late September	Award ceremony

\* For details of the above schedule and schedule of completion on dates other than March or September, inquire with the Education Affairs Division, Graduate School of Veterinary Sciences section, or the Instruction Section of the Rinku Campus Administrative Office.

# 学位授与申請書

Application for Doctoral Degree

\_\_\_\_\_年\_\_月\_\_日

YYYY / MM / DD

大阪公立大学長 様

Attention: President of Osaka Metropolitan University

大学院研究科/専攻

Graduate School Veterinary Science

Department Veterinary Science

氏名 (Family name Given name)

Applicant's name 〇〇〇〇〇, 〇〇〇

大阪公立大学学位規程第5条第2項の規定により博士(獣医学)の学位の授与を申請します。

I hereby apply for the Doctoral Degree in Veterinary Science in accordance with the stipulation of Article 5-2 of Osaka Metropolitan University rules for awarding academic degrees.

(注意)

1. (英文の場合) 学位論文の要旨は、1500語とすること。

Note: Documents to be submitted

1. ONE copy of the abstract of at most 1,500 words.

# 学位授与申請書

Application for Doctoral Degree

\_\_\_\_\_年\_\_月\_\_日

YYYY / MM / DD

大阪公立大学長 様

Attention: President of Osaka Metropolitan University

大学院研究科/専攻

Graduate School Veterinary Sciences

Department Veterinary Science

氏名 (Family name Given name)

Applicant's name 〇〇〇〇〇, 〇〇〇

大阪府立大学学位規程第5条第3項の規定により博士（獣医学）  
の学位の授与を申請します。

I hereby apply for the Doctoral Degree in Veterinary Science in  
accordance with the stipulation of Article 5-3 of Osaka  
Metropolitan University rules for awarding academic degrees.

(注意)

1. (英文の場合) 学位論文の要旨は、1500語とすること。
2. 単位修得証明書は、1通提出すること。

Note: Documents to be submitted

1. ONE copy of the abstract of at most 1,500 words.
2. ONE copy of your academic transcript.

# 学位授与申請書

Application for Doctoral Degree

\_\_\_\_\_年\_\_月\_\_日

YYYY / MM / DD

大阪公立大学長 様

Attention: President of Osaka Metropolitan University

大学院研究科/専攻

Graduate School Veterinary Sciences

Department Veterinary Science

氏名 (Family name Given name)

Applicant's name ○○○○○, ○○○

大阪公立大学学位規程第 5 条第 4 項の規定により博士（獣医学）  
の学位の授与を申請します。

I hereby apply for the Doctoral Degree in Veterinary Science in  
accordance with the stipulation of Article 5-4 of Osaka  
Metropolitan University rules for awarding academic degrees.

(注意)

1. (英文の場合) 学位論文の要旨は、1500 語とすること。

Note: Documents to be submitted

1. ONE copy of the abstract of at most 1,500 words.

# 論 文 目 録

## Dissertation Inventory

\_\_\_\_\_年\_\_月\_\_日

YYYY / MM / DD

大阪公立大学長 様

Attention: President of Osaka Metropolitan University

氏 名 (Family name Given name)  
Applicant's name \_\_\_\_\_

### 学 位 論 文 Doctoral Dissertation

1. 題 目 Study of ○○○×××  
Title (○○○×××に関する研究)

in English  
(must be accompanied by  
Japanese translation in  
parentheses)

2. 公表の方法 論文審査終了後、1年以内に大阪公立大学学術リポジ  
及び時期 リの利用により公表予定  
Method and date After review, the dissertation will be registered and  
of publication disclosure in Osaka Metropolitan University  
Education and Research Archives, within one year.

3. 冊 数 3冊  
Number of Dissertations Three

### 参 考 論 文 References

1. 題 目  
Title

2. 公表の方法  
及び時期

Method and date  
of publication

3. 冊 数

Number of Dissertations

Leave these columns blank if you don't have any.

(注意)

1. 学位論文の題目が外国語の場合は、訳文を付記すること。
2. 参考論文が2種類以上あるときは、列記すること。
3. 学位論文が公表されていない場合は、その予定を記載すること。

Note

1. Foreign language titles must be accompanied by Japanese translations.
2. List all the reference papers.
3. If the dissertation has not been published yet, please indicate the schedule (or the expected date of publication)

様式第 3 号

Format 3

履 歴 書 Personal History			
氏 名 Name	(Family name Given name) ○○○○○, ○○○		男 male • 女 female
生年月日 Date of Birth	年 Year	月 month	日生 (満 才) day Age
本 籍 Registered domicile	都道府県 (外国人においては国籍) (country of citizenship)		
住 所 Address	〒		電話 TEL
年 YYYY	月 MM	日 DD	学 歴 Academic History
19XX	06	30	Graduated from ○○○○ High School, USA
19XX	08	01	Entered University of × × × × , USA (undergraduate)
20XX	06	30	Graduated from University of × × × × , USA (undergraduate)
20XX	04	01	Entered Graduate School of Veterinary Sciences, Osaka Metropolitan University (Doctoral course)
20XX	03	31	Expect to graduate from Graduate School of Veterinary Sciences, Osaka Metropolitan University (Doctoral course)
年 YYYY	月 MM	日 DD	職 歴 Employment History
20XX	09	01	Researcher, Institute of △△△
20XX	06	30	Left job at Institute of △△△
年 YYYY	月 MM	日 DD	研 究 歴 Research History
20XX	09	01	Research work as a Researcher at Institute of △△△ △

20XX	06	30	Left job at Institute of △△△
年 YYYY	月 MM	日 DD	賞 罰 Awards & Honors
20XX	10	31	The President award of Osaka Metropolitan University

上記のとおり相違ありません。

I hereby certify that all information provided above is true and correct.

年 月 日

Date: YYYY / MM / DD

氏名 ○○○○○, ○○○  
Applicant's name (Family name Given name)

## 学位授与申請者紹介 Personal History

獣医学研究科

(ふりがな) 氏名 Name 生年月日 Date of Birth	(Family name Given name) ○○○○○, ○○○  YYYY / MM / DD	性別 sex	<input checked="" type="radio"/> 男 male	<input type="radio"/> 女 female
本籍 (国籍) Registered domicile (country of citizenship)	現住所 Present Address			
該当規程 Applicable rule	本学学位規程第 条第 項による 博士 (獣医学)  Doctoral degree in Veterinary Science in accordance with the stipulations of Article $\left. \begin{array}{l} 5-2 \\ 5-3 \\ 5-4 \end{array} \right\}$ of Osaka Metropolitan University rules for awarding academic degrees.			
論文題目 Title of Doctoral Thesis	Study of ○○○××× (○○○×××に関する研究)			
学歴 Academic History	19XX/06/30 Graduated from ○○○○ High School, USA 19XX/08/01 Entered University of ××××, USA (undergraduate) 20XX/06/30 Graduated from University of ××××, USA (undergraduate) 20XX/04/01 Entered Graduate School of Veterinary Sciences, Osaka Metro politan University (Doctoral course) 20XX/03/31 Expect to graduate from Graduate School of Veterinary Scien ces, Osaka Metropolitan University (Doctoral course)			
職歴 Employment History	20XX/09/01 Researcher, Institute of △△△ 20XX/06/30 Left job at Institute of △△△			
備考 Remarks	List of publications attached			

注：発表論文は、別紙に著者名、論文名、掲載誌名および発表年月を年代順に記載するのが望ましい。

Note: Attachment to be submitted

List of published papers with author title, name of journal published year and month (in chronological order)

(Sample of Attachment)

## List of Publications

### Related Publication

1. **Taro Fudai**, Hanako Furitsu, and Ichiro Osaka. J. Life Environ. Sci. (2012) 123, 12345-12355.
2. Hanako Furitsu and **Taro Fudai**. J. Life Environ. Sci. (2014) 123, 13456-13466.

### Other Publication

1. .....
2. .....

\* Confirm the format with your academic supervisor. The list above is just one example.

# 承諾書

## Permission Letter

大阪公立大学大学院獣医学研究科長 様  
Dean of Graduate School of Veterinary Sciences

著者名(共同者名) Author (Co-authors)	論文題名 Title of paper	書名又は雑誌名(巻・ページ) Name of journal (vol・page)	発行年月日 Date of publication

Applicant's name

上記論文を

氏が学位論文に使用することを承諾します。

I permit \_\_\_\_\_ to use the contents of the above mentioned paper(s) for his or her doctoral thesis.

\_\_\_\_年\_\_月\_\_日  
YYYY / MM / DD

signature

氏名  
Name \_\_\_\_\_

様式第6号

Format 6

大阪公立大学大学院獣医学研究科長 様

Dean of Graduate School of Veterinary Science

獣医学研究科獣医学専攻  
博士課程 4 年次

学籍番号  
Student Number ELA2XXXX  
氏名  
Name ○○ ○○

単位修得退学に伴う学位授与申請資格認定願

Qualification application for degree conferral due to complete coursework of Graduate School

私は下記の通り、単位修得退学を予定しておりますが、大阪公立大学大学院学則第36条第2項の規定にもとづき、退学後1年以内の博士論文審査終了に向けて、学位授与申請論文を作成中です。つきましては、退学に際して、貴研究科の課程博士学位授与申請資格を認めていただきますよう、お願い申し上げます。

I'm planning to complete coursework of Graduate School of Veterinary Science as follows, and I'm preparing a dissertation for conferring a degree toward the end of the doctoral dissertation examination within one year after leaving, based on the provisions of Article 36-2 of the Osaka Metropolitan University Graduate School rules. Therefore, I request that you approve qualifications for applying for a doctoral degree in the course of Veterinary Science upon leave from Graduate School.

1. 退学予定年月日 Date of complete coursework	20XX 年 3 月 31 日 Year Month Day
2. 単位修得状況 Acquisition status of credits	Acquire the following credits Required subjects: 23 credits Elective subjects: 8 credits
3. 入学年度 Year of admission	20XX
4. 学位授与申請予定の論文題目 Paper title	Research on ○○○
論文作成の進捗状況 Progress of paper	I plan to complete the thesis I am currently working on around March 20XX. I expect to be able to submit my thesis by January 10, 20XX ( <i>Deadline for submission in case of the degree will be conferred at the degree ceremony in March of the same year.</i> )
5. 指導教員の所見 Opinion of Supervisor	上記学生の研究成果を見ると、本研究科の定める「学位授与審査申請資格」はすでに充足しており、また現在の論文作成の進捗ぶりから考えて、単位修得退学後1年以内に学位授与審査終了となるよう、学位授与審査の申請ができる見込みです。 指導教員氏名 (自署) ○○ ○○
6. 学位授与申請資格 取得状況	獣医学研究科学位論文審査実施要領「1-1 申請資格」の資格4に定める研究指導計画書、研究報告書の提出年月
① 研究指導計画書の提出年月 Date of submission of research guidance plan	Submitted in April 20XX
② 研究報告書の提出年月 Date of submission of research report	Submit in June 2023 and June 2024 ( <i>Please list all years you plan to submit</i> )
③ 論文の構成を含む研究報告書の提出年月 Date of submission of research report including the structure of the dissertation	Submit in June 2023 ( <i>Please also indicate if you submitted while on leave of absence. If you do not submit, please write "Not submitted".</i> )

**Application Form for Registration of Dissertation  
on the Osaka Metropolitan University Education and Research Archives**

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
day month year

To: Library Director of the Library & Science Information Center (LSIC)

- I apply for registration and electronic publication of the full text of my dissertation, which I submitted to the Osaka Metropolitan University.
- Since releasing an abstract as substitute for the full text of my dissertation, which I submitted to the Osaka Metropolitan University, is approved, I apply for registration and publication of abstract of dissertation and consignment of storage and public peruse of the full text of my dissertation (book form) to the LSIC.

Check either box

\_\_\_\_\_  
Author (signature)

As an academic supervisor, I recognize the statement above.

\_\_\_\_\_  
Academic Supervisor (signature)

Title	
Academic Supervisor	Name: Affiliation: Title:
Remarks	
Date of electronic data submission	_____, _____, _____ day month year (When you intend to submit the electronic data after submitting this form)

Contact Information:

Affiliation	
Address	
Phone Number	
E-mail address	

\* When submitting abstract as substitute for the full text of dissertation is approved;

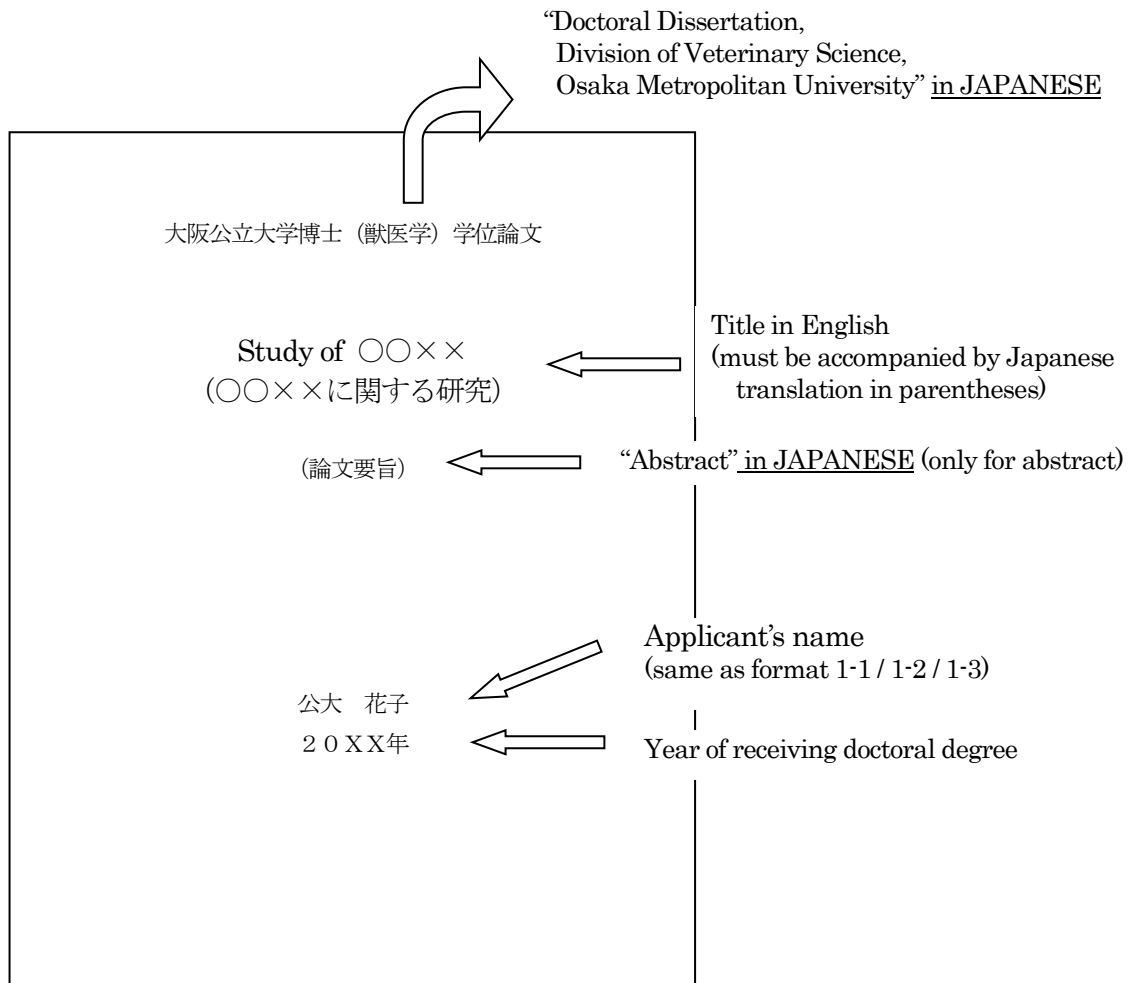
1. Submit a copy of "Notification of Approval for publication of abstract as substitute for the full text of dissertation"
2. Submit the electronic data of both abstract and full text of dissertation. When the reason for not being able to publish is resolved and publication of the full text of dissertation becomes possible, the LSIC will register the full text of dissertation and the book form will be handled in accordance with the library's operation.

\*Save the data in a PDF format to an electronic medium and submit it to the Academic Affairs Division or Habikino / Rinku Campus Office.

\*The LSIC will not use the given information for unintended purposes.

\*Make sure your address can be reached anytime. Do NOT use e-mail addresses with omu.ac.jp domain.

Cover Sample of Book Form and Abstract of Doctoral Dissertation



◎ Format of Abstract

Form: size··· A4

composition···cover (1 page) + body (max 3 pages)

Page 1 (cover): refer to sample above

Pages 2-4 (body): no format

(Do NOT add a list of publication at the end of the abstract)

\* The printing style should be like an A4 size booklet, printed on both sides on A3 paper.

Margins: top···30 mm, bottom···25 mm, left···25 mm, right···25 mm

Number of words: max 1,500 words in English

Font: 12 point, Times New Roman or similar font